



Using Xbox or PlayStation To Access Remote Learning via Office 365

Accessing your remote learning. An alternative method of accessing remote learning during times of lockdown.

Xbox

- Plug a keyboard in to the Xbox USB slot
 - Go into my Games and Apps
 - Go on Apps
 - Find Microsoft Edge and select
 - Type in Office 365
 - Log in with your Academy username, **th** followed by your **id number** and then **@theddlethorpeacademy.co.uk**
 - Then input your Academy password
 - You can then access Teams, emails, Word, PowerPoint and Excel
 - Use the Xbox controller or plug in a mouse to move around.
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PlayStation

- Identify the PlayStation internet browser icon (it is WWW with dots around it)
- Press the PlayStation logo on the controller
- Go to the library and find options for games and applications
- Go into applications and you will find the internet browser
- Once the browser is opened, type **Office 365** and log in as you would do at school
- You can then access Teams emails, Word, PowerPoint and Excel
- Use the PlayStation controller, mouse or plugging in a USB keyboard to move around.