



Ref: MJB/KR

13 September 2021

Dear Parent

I am writing to seek nominations from parents willing to serve on the Somercotes & Theddlethorpe Joint Governing Body with immediate effect. There is **one vacancy** to be filled. A 'parent' for the purpose of the election is a person with 'Parental Responsibility' as defined by the Children Act 1989 and includes married parents, mothers of non-marital children and divorced or separated parents. It may also include unmarried fathers who may acquire parental responsibilities by agreement with the mother or by means of a Court Order. Guardians, non-parents in respect of whom a Residence Order is made and local authorities in respect of whom a Care Order is made may also acquire parental responsibility. A Parent Governor must have a child in either Somercotes or Theddlethorpe Academy at the beginning of the Academy Year in September 2021.

There are circumstances which disqualify parents from standing for election to the Local Governing Body, but not from proposing or voting for candidates. In brief, these are where a person has been adjudged bankrupt or has been convicted of a criminal offence during the last 5 years for which a prison sentence (suspended or not) for a period of not less than 3 months, without the option of a fine, was imposed; an elected member of the Local Authority or an employee at the Academy.

For the purpose of proposing candidates, a nomination slip is enclosed with this letter which should be completed and emailed to the Principal, Mrs Cook, [enquiries@theddlethorpeacademy.co.uk](mailto:enquiries@theddlethorpeacademy.co.uk) by those parents wishing to make nominations to arrive no later than **Monday 20 September 2021.** Those parents nominated and seconded (by eligible parents) and who have indicated their willingness to stand for election by signing the nomination slip may submit brief biographical details (approximately 100 words) for circulation with ballot papers.

On the closing date for the receipt of nominations, if the number of candidates is the same as, or fewer than, the number of vacancies, then all candidates will be duly elected unopposed. If, however, there are more candidates than vacancies an election by secret ballot will be held.

The result of the election, (or if any election was not necessary, the name of the nominee) will be published on the website as soon as possible after the count.

I look forward to receiving your nominations.

Yours faithfully

Mr M J Brown  
Chief Executive Officer

Enc – nomination form

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**SOMERCOTES & THEDDLETHORPE ACADEMY**  
**PARENT GOVERNOR ELECTION TIMELINE**

- Monday 13 September 2021    letters and nomination form put on website for parents
- Monday 20 September 2021    nominations returned by email
- Monday 27 September 2021    ballot papers created and sent to parents (if necessary)
- Monday 4 October 2021    ballot papers returned by email by 9.30am, count at 10:00am

**NOMINATIONS FOR THE  
ELECTION OF A PARENT GOVERNOR  
OF  
SOMERCOTES & THEDDLETHORPE ACADEMY  
SEPTEMBER 2021**

**Please print in BLOCK CAPITALS**

<b>NAME AND ADDRESS OF PARENT</b>	<b>NAME AND ADDRESS OF PROPOSER</b>	<b>NAME AND ADDRESS OF SECONDER</b>
<b>Child's Name:</b>	<b>Child's Name:</b>	<b>Child's Name:</b>
<b>Year and Form:</b>	<b>Year and Form:</b>	<b>Year and Form:</b>
Signature:	Signature:	Signature:

Parents wishing to make nominations should arrange to have this form completed and emailed to Mrs S Cook, Principal - enquiries@theddlethorpeacademy.co.uk to be received no later than **Monday 20 September 2021 at 9:30am.** The candidate should provide brief biographical details (approximately 100 words).